

WRPBC BOARD OF DIRECTORS MEETING MINUTES

5/8/2025 10:00 AM Henry's Room

Attendees:	Steve West - President, Pat Ellison - Vice President, Julie Pon - Secretary, Lisa Carlon – Treasurer, Nony Riclesberger - Director at Large
Guests:	Dave McLaughlin

CALL MEETING TO ORDER, ROLL CALL

Steve called meeting to order at 9:55 am. All BOD and guest present.

FINANCIALS

Lisa presented the club financials. She shared a spreadsheet showing Jan-April 2025 financial snapshot.

- Bank Balance/Statement - \$46,859
- Monthly Update – Net operating revenue of \$213, mainly from dues which are down from budget
- Effect on budget from changing number of tournament registrants from 220 to 150 – Estimated net loss of \$2600 in tournament revenue, 150 registrants is breakeven point
- Reallocations/changes required to balance budget – Cut social budget from \$9000 to \$7000

For now, Lisa will keep budget based on 200 registrants. She may make changes as we move closer to tournament date and have a better idea of sign ups.

Lisa has prepared the tax return and statutory agent at time of filing needs to sign it. Steve will obtain signature from former President.

Lisa and Steve could not switch UMB account from former President to Steve because account is still in name of President prior to former President. When that Pres resigned, the account was not transferred to acting Pres.

Pat motioned to remove Tim McCann from UMB account, 2nd by Lisa, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.

Annual Report to AZCC was rejected by statutory agent who had resigned. Lisa will change the statutory agent to Steve.

OLD BUSINESS

Julie motioned for approval of 4/3/25 Monthly BOD Meeting Minutes, 2nd by Pat, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.

Julie motioned for approval of 4/15/25 1st Annual General Meeting Agenda, 2nd by Steve, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.

There will be no official minutes for this meeting since the former Secretary resigned prior to finalizing the minutes. The draft will be printed and stored in club file box.

Julie motioned for approval of 04/29/25 Special BOD Meeting Minutes, 2nd by Lisa, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.

Club website has been updated to reflect the new BOD. The Google calendar has been removed due to possible conflicts with club schedule on Livepickleball.

Livepickleball Updates – Nony had no updates.

The Livepickleball software was purchased to enable club members to communicate with one another and to manage use of the courts. Members set up private groups for play or social events (e.g., APPL matches, practices, the APPL Celebration, Wazits, Jerry's Fun Day) on Livepickleball by contacting the Director at Large.

Steve motioned to continue allowing private events to be posted on Livepickleball, 2nd by Julie, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.

Actions Items for 10/10-12/25 Tournament

1. With help from team, Sue Brogaard has loaded tournament info on PickleballBrackets.com. Cost is \$70 and \$5 for each additional event. There will be mens & ladies doubles, mens & ladies skinny singles and mixed doubles. Lisa added Mike Sawsser as contact for referees. Breakfast and lunch menus have been set. Registration will open soon.
2. Flyers will be passed out or posted at APPL venues, Pat will promote on US Senior Pickleball website that has 1000+ members and at Ray's Rackets.

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3. Steve got list of sponsors from former President. Steve will compare to Lisa's list of sponsors who have paid. He will contact sponsors to obtain approval to keep their donations from March.
4. Steve will inform sponsors that their banners will be taken down and put back up early Oct.
5. Sue Brogaard has been hired as our tournament desk manager. Lisa will send her a deposit check.
6. Lisa will contact Mike Sawsser to serve as head referee.
7. Steve reported that club has 300 Franklin X balls. He will check inventory to ensure there are enough for summer/fall member play.

Action Items from Special Meeting 4/29/25

1. Julie was able to login to Google account after obtaining verification code from former President. However, a passkey was added on 4/18/25 that prevented her from making security changes. Lisa logged in and removed 2 passkeys. Julie will check at home to see if she can login.
2. Lisa sent the old passwords for Google and Pickleball Brackets to BOD.
3. Dave changed credit card for Bluehost to club card.
4. Dave changed Bluehost Account Holder and Primary Contact Info to Steve
5. Dave gave BOD admin access to Bluehost and WordPress, Julie will train on Bluehost with Dave
6. Add a BOD email for Bluehost notifications of tech issues if possible - TBD
7. Dave sent e-copies of Bluehost docs to Secretary,
8. Julie compared inventory list prepared by Pat on 4/24/25 to last one done Dec 2024. All valuable items seem to be accounted for except the binder containing important BOD information (to do list for each month, account numbers, passwords, etc.) Steve will check inventory, if not found, will ask former Pres.
9. Pat and Steve will determine the contact person/info for club committees in the fall

NEW BUSINESS

Member Suggestions/Questions from 1st General Meeting 4/15/25

1. Nony suggested posting guest policy on white board at court 6. Steve stated that it is not solely BOD responsibility to enforce guest policy at the courts. If a member notices a new player, introduce yourself and ask if the player is a WRPBC member. Remember that WR residents are allowed to play 3 times during member play before joining the club. Tell new players the benefits of being a club member.
2. The former officers put social events on hold due to cancellation of March tournament. Now that we have another tournament scheduled for Oct, the current BOD unanimously decided to hold more fun activities, at least one per quarter. Ideas included: combining tournament after party with a welcome back party late Oct, contacting other APPL captains to organize more interclub play, holding the Club Championships for all skill levels over one weekend with a party afterwards where silly prizes are awarded and get passed to winners year after year.
3. A member is working to bring a pro to WR for ongoing clinics and will present to BOD after details have been worked out.
4. Julie will send a mass email to members asking about the missing 3 Engage demo paddles.
5. The slideshow presented at the 2024 2nd Annual General Meeting has been removed from club website which is public. It showed the lock codes for our equipment bin and Erne storage shed.
6. For better security of our \$2k Erne machine, Julie motioned for the Erne lock code to be changed and given to only members who have completed training, 2nd by Steve, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections. Steve will remove brooms and squeegees from the shed so they can be accessed by all members. After Steve changes the lock, an email will be sent to Erne trained members notifying them of the new code. A sign will be posted on Erne shed to contact Steve for new code.
7. With snowbirds starting to leave, a 3.5+ exclusive structured play event with a ladder or shootout format won't start until fall. Julie will come up with some ideas during the summer.
8. A dog biting incident allegedly occurred 4/9/25. A member was scratched not bitten, no skin was broken, and no medical attention was required. Therefore, no further action will be taken concerning this incident. Moving forward, Pat will create an incident report form for members to record any injuries, medical issues or incidents, no matter how minor. They will be reported to WRGSC General Manager ASAP.
9. The new dog leash rule that was posted on homepage of Livepickleball has been removed. It conflicted with HOA rules by not allowing leash to be secured to fence, tree or post and requiring owner to hold it.
10. A Google spreadsheet was used to count votes for the new club mission statement. A member was able to vote more than once. The Google voting platform may be susceptible to human manipulation, human judgement and human error. The Livepickleball voting process is automated, anonymous, accurate and cannot be manipulated. Julie motioned for all future club ballots to be conducted using Livepickleball, 2nd by Steve, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.

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An instructor who has not paid her 2025 dues asked to be added to list of resident instructors on Livepickleball and club website. Since instructor uses court(s) for classes during member play time, BOD decided not to add instructor to list until club dues have been paid. Steve will ask person to pay dues.
About 20 WRPBC members have signed up for the 3.5/4.0 Interclub Ladder with Visconcia Trilogy guests on May 17 from 3-5:30 pm. The event POC will set up play on 10 courts. Steve will ask WRGSC maintenance to do additional clean up around the courts. More umbrellas are expected in a week. A member suggested that a group of players assemble to remove weeds, blow off debris and clean up furniture.
The Bye Bye Snowbird Party will start at 6 pm following the Interclub play. Lisa will bring a check for the DJ.
Many members (e.g., 3.0 mixed APPL champs) have improved their game and should update their club self ratings. USA Pickleball skill assessment sheets were used in the past by members to determine their ratings. Julie motioned to send an email to members to review/update their self rating including a link to USA Pickleball skill assessment sheets that may be used as a guide, 2 nd by Pat, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.
Our volunteer Tech Consultant has done an amazing job helping BOD with the website, Google drive and Livepickleball. Steve motioned to give our Tech Consultant \$100 gift card, 2 nd by Pat, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections.
Discard, return or donate club supplies that are not usable or of poor quality Generic Medals - Lisa will contact Crown Awards to ask for credit to be applied towards new medals with new club logo Perishable food items will be discarded Odd balls (not Franklin X) will be donated
BOD decided not to display memorial plaque/stone for deceased club members. It will be difficult to keep track of who passed and we may miss someone. BOD has recognized passed members at annual meetings and will continue to do so.
2026 Elections and Announcements BOD decided that 5 positions will be open for 2026 election. Steve motioned that the following positions will be open: President, Vice President, Treasurer, Secretary, Director at Large, 2 nd by Pat, voted in favor by Steve, Pat, Lisa, Nony and Julie, no objections. The current BOD intend to run for their current positions. Julie will contact Nomination Committee Chair, Kelly Falkenburg to send announcement about 2026 election and ask candidates to contact her.
Tournament Volunteer Coordinator – Kristine Angeli List of Volunteers and Tournament File – Obtain from former President Raffle and Baskets Volunteer – Need to find First Aid Volunteers – Need to find Housing for Referees – Ask WR community for help
Pat will ask WRGSC Events Coordinator to reserve Henry's Room for remaining 2025 BOD Meetings and whether Watering Hole is available for club events when it is closed.
Steve will order shelving unit to hold club supplies.
Lisa wants following activities added to BOD calendar: Tradename renewal on Feb 14, 2029 and AZCC Annual Report filing every March.
ADJOURNMENT
Steve motioned for meeting to be adjourned at 11:35 am, Pat 2 nd , Steve, Pat, Nony & Julie voted in favor, no objections.
NEXT MEETING
Regular BOD Monthly Meeting - June 5, 2025 at 10 am, Henry's Room